Background:

The Flagler Auditorium Governing Board Inc. (the 'Board') is a 501 c 3 non-profit organization. It is a member of the Florida Association of Local Arts Agencies (FALAA) and has been designated by the State of Florida as the local agency in Flagler County for the receipt and distribution of revenue from the specialty vehicle license plate “Florida State of the Arts” (Florida Statute 320.08058). In addition the Board may designate portions of donations and other funds to support educational, artistic and cultural projects within Flagler County.

Grants:

The Board will provide funding to Flagler County non-profit arts organizations, schools, and individuals to support artistic and cultural programs. Of particular interest is arts education and outreach to under-served areas. Proposals will be evaluated on uniqueness, quality and impact, and grants will be awarded based on funds available. Organizations, artists and schools may apply for programs in the following disciplines: arts in education; music, dance; folk arts; humanities; literature; film/video/media; theater and musical theater; visual arts; or the collection or exhibition of cultural or artistic works.

The Scholarship and Grants committee will review the applications (application form attached), determine available sources of funds, and will propose grants for approval by the Board.

Grants will not be paid until the applicant submits required documentation that conforms with rules set by this policy and, when Arts Plate money is used, rules set by the State of Florida.

Grant Expenditures:

Allowable - Direct project/program costs for Production, including direct salaries for staff directly participating in the program, Expendable materials, Equipment rentals and purchases, travel and lodging, Marketing and advertising of the program, Artistic and technical fees.

Non-Allowable - Administrative & salary costs of the organization not related to the program, Debt reduction, Fund Raising, Hospitality Costs, Expenses incurred or obligated prior to or after the grant period.
**Grant Applications:**

Applications are due on or before the first day of each quarter for consideration within that quarter. Applications received after that date may be held over until the next quarter. Notification to applicants will be sent one month after the application due date. It is the intention of the Board grant panel to provide as many organizations with funding as possible within the available budget. Programs/projects must take place, and funds must be expended, during the grant period.

Applications are available at the Flagler Auditorium or on the auditorium website. Applicants should keep a copy of the completed application for their own records. Submitted applications become the property of the Board. The Board reserves the right to return a grant application for any reason.

If a grant is awarded, the Flagler Auditorium Governing Board Inc. and the Florida State of the Arts License Plate Program must be recognized for sponsorship of the funded program/project in all related publicity/printed matter.

**Post Grant Reporting:**

If requested by the Board, Final Reports are due within three months of completion of the grant activity. Applicants that fail to meet this requirement will not be eligible for grant payments from the Board.

The Final Report should include a brief narrative, financial report and any supporting documentation including copies of receipts and publicity by deadlines noted in the award letter.